

# The Audition

## Making Internal Audit Sense

### Official Newsletter of BHBi Consultancy Ltd

**Welcome** to "The Audition", BHBi's quarterly newsletter.

With the Summer now upon us, we can relax a little - yes, Internal Auditors should learn to relax— as the Year End stuff is behind us, Annual Reports, Statements of Internal Control etc. So, enjoy your holidays, for another Audit Plan awaits your return!!

We are aiming to tell you about the very latest developments, which we hope will be of interest to you and colleagues.

We love to have feedback so let us have your views...and thanks to so many of you for your great response to the Spring edition, which is available on our website if you missed it

Best wishes

From The BHBi Team

### BHBi recognised by IIA inc for External Quality Assessments

BHBi is delighted to announce that it has recently been recognised by the IIA inc—the global professional Internal Audit body— as a provider of External Quality Assessments.

The introduction of the global IIA Standards in 2001 set out the requirement for Internal Audit units to undergo an external quality assessment (EQA) every 5 years.

With 2006 upon us, many professionals will be wrestling with how to comply with this mandatory requirement within the time period deadline of 1st January 2007.

BHBi Director of Strategic Operations, Paul Haley said, "We follow the IIA's Quality Assessment framework and will provide customers with a forward-looking continual

improvement plan."

The EQA process facilitates an internal review, a survey of the audit team members, client survey, a benchmark exercise against worldwide internal audit teams, and against the IIA's Code of Ethics & Professional Standards.

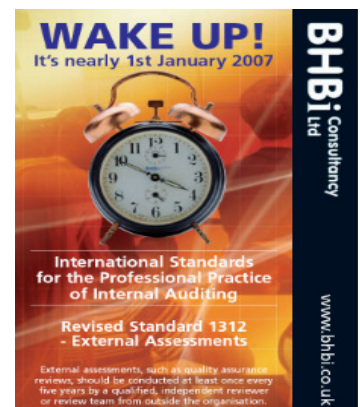
Many Members have expressed concern over the issue of compliance when working in audit teams that choose not to comply.

Paul Haley added, "We have set up a FREE PHONE helpline to offer a FREE 30-minute consultation to anyone who wants to know more about this mandatory requirement."

For information on EQA, contact BHBi on

FREE PHONE 0800 0 329 923

<http://www.bhbi.co.uk/ega.htm>



#### Inside this issue:

Internal Auditor Block Release Training at Glamorgan	2
South West IIA Conference supported by BHBi	2
Latest Advice & Guidance	2
SMILE™ - Manage all your CPD requirements in one place	3
Forthcoming Course Dates	3
BHBi wins contract renewal with DARA	3
Come Visit our Stand at Cwmbran	4
Top Student at Glamorgan	4
.....And Finally	4

### Internal Auditors are Interactive!

Staff too expensive? Well, why not employ robots instead! This is exactly what BHBi has done. Launched last month, Catherine is an interactive online audit assistant, who deals with an amazing amount of queries. She never needs holidays, has no pension requirement, and

can work 24/7 without a break. Yet, she still talks glowingly about her employers.

Don't believe me? Then why not ask her yourself.

Catherine can be found at <http://www.bhbi.co.uk/qa.htm>



## Internal Auditor Block Release Training at Cardiff

A year after becoming IIA accredited training providers for the Wales & South West areas, the University of Glamorgan has expanded its highly competitive professional training provision.

Commencing this September, Glamorgan is offering Diploma (PIIA) and Advanced Diploma (MIIA) training as a Block Release option, adding to the already successful Day Release option.

Day Release Modules are £300

and are run at University of Glamorgan Campus at Treforest., which is just off the A470 which has direct link to the M4 motorway.

Block Release Modules are £600 and will take place at the Hilton Hotel in Cardiff.

The University has negotiated special student accommodation rates at the Hilton which is close to Cardiff Castle, Millennium Stadium, St David's Centre, National Museum,

Cardiff Theatre Royal, Cardiff International Arena, restaurants, shops, & cafes. Cardiff Bay, which features the Millennium Centre Opera House is only a short ride away.

For further information, and to book your place now, please urgently contact Geraint Evans at The University of Glamorgan on 01443 483780 today.

## South West IIA Conference supported by BHBI

The South West District of the Institute of Internal Auditors IIA-UK & Ireland recently held its Annual Conference at the prestigious Celtic Manor Resort—home to the 2010 Ryder Cup.

The Conference entitled "Assuring Our Future" was highly successful in attracting top level speakers, delegates, and sponsors, from both Public and Private sectors.

BHBI exhibited at the Conference as a sponsor, and provided three speakers, as well as much organisational support through Paul Haley, BHBI's Director of Strategic

Operations.

Paul also facilitated an interactive session on the IIA Standards & Code of Ethics, which provoked an interesting round table discussion.

Richard Morgan, BHBI's Non Executive Marketing Specialist, challenged delegates to market their services through matching customer needs, and provided sophisticated marketing tools.

Mark Barnes, BHBI's Managing Director, had the assistance of Catherine—BHBI's online electronic auditor - to raise issues on Continuing Professional Development.

Mark Barnes said after the event, "We are delighted to have supported the organisation of the Conference which was a resounding success. We were able to meet many internal auditors and listen to their issues, and to discuss potential solutions that we have developed. BHBI is committed to working in partnership with fellow internal audit professionals and we look forward to continuing our support for the South West District 2007 Conference."

For further information on next year's Conference, visit <http://www.iasouthwest.com>

---

*"We are delighted to have supported the organisation of the Conference, which was a resounding success."*

## Latest Advice & Guidance

This section contains a variety of links to publications of advice & guidance to Internal Auditors;

COSO small business guide & other publications <http://www.coso.org/publications.htm>

New exemptions to IIA-UK professional examinations

<http://www.iaa.org.uk/qualifications/examsandexemptions/exemptions.cfm>

Qualities for an Effective Head of Internal Audit

[http://www.iaa.org.uk/cms/IIA/uploads/380120f4-108b9f6c899-7f52/2006\\_Effective\\_HIA\\_report.pdf](http://www.iaa.org.uk/cms/IIA/uploads/380120f4-108b9f6c899-7f52/2006_Effective_HIA_report.pdf)

IIA inc latest position paper on Organisational Corporate Governance [http://www.theiaa.org/?doc\\_id=126](http://www.theiaa.org/?doc_id=126)

Contact BHBI for more information.

## SMILE™ - Manage all your CPD requirements in one place

Pressures on budgets are about to be tested with the introduction of mandatory CPD.

BHBI's Managing Director Mark Barnes issued a challenge to delegates at the recent South West IIA Conference. He said the introduction of mandatory Continuing Professional Development requires a positive request for sufficient resources to meet Internal Audit teams CPD requirements.

"Now is the time to make adequate requests and provisions to the Audit Committee," he said. Outlining the new multimedia interactive online training tools he added, "There has

never been a better time to obtain professional training through a variety of electronic media and keep your audit staff up-to-date whilst out on the road."

BHBI has developed its' System for Managing Interactive Learning Electronically—SMILE™ for short—to meet the needs of professional internal auditors.

SMILE provides innovative digital interactive solutions that gives access to library content in many media formats, including MP3 and video, from users own PC and laptops, as well as webcam ability with other users to discuss learning topics, live podcast seminars, and a

discussion forum facilitating online and bulletin board questions and answers.

Structured lessons have end of chapter online self-assessments. All online learning time and content is reported against user accounts, and therefore CPD records are maintained.

With a product launch scheduled for September, those interested are urged to contact us now.

A demonstration is available online at the link below, or contact us for more info.



[Click here to try out demonstration system](#)

Demo Link to SMILE [www.bhbi.scribestudio.com/custom/8860/index.jsp](http://www.bhbi.scribestudio.com/custom/8860/index.jsp)



Latest Course brochure available on website

## Forthcoming Course Dates

The following courses are being run by BHBI at the University of Glamorgan Business Centre.

Sept 19 Corporate Governance & Effective Audit Committees

Sept 21 Corporate Governance & Business Risk Management

Sept 27 Retail Activity Auditing

Oct 10 Internal Audit & Risk Management Workshop

Oct 12 Key Principles of Effective Corporate Governance

Oct 19 International Standards for the Professional Practice of Internal Auditing

Oct 24 Introduction to Quality Management Systems & Auditing

Oct 25 Introduction to Environmental Management Systems & Auditing

Oct 26 Introduction to BS7799 and Business Continuity Planning

Nov 8 Report Writing for Auditors: The Essentials

Nov 9 Auditing Human Resources: The Essentials

Nov 21 Introduction to Internal Control

Nov 22 Introduction to The COSO Framework Model

Nov 28 Control Risk Self Assessment

Dec 7 Managing the Risk of Fraud

Dec 12 Managing the Risks of Outsourced Service Suppliers

All courses £150 plus VAT per delegate, and include lunch.

More information on courses, venue, facilities, travel directions, and feedback on [www.bhbi.co.uk/train.htm](http://www.bhbi.co.uk/train.htm)

Discounts are available for multiple bookings—call FREEPHONE 0800 0 329 923

*"The lecturers seemed to enjoy what they were doing and openly encouraged us to contact them should we have any queries".*

[www.bhbi.co.uk/Feedback.htm](http://www.bhbi.co.uk/Feedback.htm)

## BHBI wins contract renewal with DARA

BHBI is delighted to announce a further renewal of its Internal Audit Services Provision contract with the Defence Aviation Repair Agency (DARA).

DARA is a government owned Trading Fund agency that specialises in the maintenance, repair and overhaul of rotary and fixed wing aircraft, avionics, systems and components.

The organisation, which has supported the UK MOD for over 60 years, seeks to provide the very best in quality and expertise, and deliver added value for their Customers and continuously seeking to improve.

BHBI Director of Strategic Operations, Paul Haley said, "We are delighted to continue our relationship with DARA through

providing leading edge assurance and internal audit services. Our commitment to quality improvement in risk, control, and governance helps our customer to meet their objectives as a world class organisation of excellence."



## About Us

Based in our centrally located offices on Cathedral Road Cardiff, BHBI provide professional services tailored to the needs of your company.

Internal audit work, audit training and in depth research are provided by a team with extensive business knowledge and teaching experience.

We are specialists in Internal Audit, Corporate Assurance, Risk Management, Corporate Governance, Quality Assurance, and Training.

Our Management Team has a variety of professional competences including professional Membership of the Institute of Internal Auditors (IIA-UK & Ireland), and Masters Degrees in Audit Management & Consultancy.

More detailed information can be found on our website.

## Official Newsletter of BHBI Consultancy Ltd

BHBI Consultancy Ltd  
Sophia House  
28 Cathedral Road  
Cardiff CF11 9LJ

FREEPHONE 0800 0 329 923  
Email: paulhaley@bhbi.co.uk

**Information published herein is not intended to provide definitive technical guidance and you should not place any reliance but should seek independent expert advice as appropriate.**

[WWW.BHBI.CO.UK](http://WWW.BHBI.CO.UK)

We have launched a FreePhone because we want to talk to you, and we'll pay for the call  
**FREEPHONE 0800 0 329 923**

## Come & Visit Our Stand in Cwmbran

As a Member of Newport & Gwent Chamber of Commerce NGB2B, BHBI is delighted to be exhibiting as part of the 5 Counties Business Week 2006. The Exhibition is in Cwmbran on;

Wednesday 11th October 2006. **Find us on Stand B4 Zone 3.**

There are a variety of networking breakfasts, guru speakers, a Dinner, plus a chance to meet BHBI in person! Contact us to arrange for advance invitations.

More information on <http://www.fivecounties.co.uk/index.php>

## Top Student at Glamorgan

BHBI awarded its' Annual Prize for the best Audit paper – level 2 student on the BA (Hons) Accounting and Finance Degree at University of Glamorgan Business School to the winner **Heather Jones-Hughes**. Well done from all at BHBI

BHBI is delighted to be associated with the University of Glamorgan Business School, and is proud to have established this annual prize.

A full report and photo can be found on our website

[www.bhbi.co.uk/prize.htm](http://www.bhbi.co.uk/prize.htm)

## .....And Finally.....

We hope that you have found this newsletter useful.

Now, tell us about your internal audit assurance, risk management, and training needs, so that we can make this newsletter even more useful to you.

We are seeking opportunities to work in partnership with Internal Audit teams, whether it be to assist in identifying and meeting your training

requirements, to provide you with additional internal audit resources, expert consultancy advice, risk facilitation and guidance, quality management and assurance, or some services that we haven't yet thought of.

We are a phone call and email away from meeting you.

If you want further information on us, please see our website [www.bhbi.co.uk](http://www.bhbi.co.uk)

To ensure you receive this newsletter on a regular basis, please give us your contact details, by emailing [newsletter@bhbi.co.uk](mailto:newsletter@bhbi.co.uk)

.....And finally, the clock is ticking on the need for EQA compliance....tick...tock...tick...tock....



We prefer electronic communication